



**Board of Trustees
Regular Board Meeting Minutes
April 4, 2023, at 4:00 pm
Meeting Location: ZOOM**

<https://us02web.zoom.us/j/83020850351>

The mission of Odyssey Online Learning is to provide a high-quality education for a wide variety of students by offering alternative solutions to traditional schooling while assisting students in achieving the knowledge and skills to reach their highest potential within a flexible and tailored educational program that fosters lifelong learning.

- 1) **Call to Order at 4:02pm**
- 2) **Pledge by Ashley Owings**
- 3) **Roll Call** – Tracey Stuckey, Viktoria McKenna, Amy Cox, Marquis Flemings, Colby Southers, Ashley Owings, Rocky Cooper, Andrea Amburn and Denise Toney
- 4) **Consent Calendar- Amy Cox -Motion by Amy Cox to accept the April meeting agenda and March meetings minutes was seconded by Viktoria McKenna. Unanimous approval**
 - A. **April 4, 2023, Regular Meeting Agenda**
 - B. **March 29, 2023, Special Meeting Minutes**
 - C. **March 7, 2023, Regular Meeting Minutes**
- 5) **Reports**
- 6) **Public Comments (Must sign-up prior to start time). Please contact the Director of Operations & HR if you would like to sign up. NONE**
 - Each speaker has (3) three minutes.
 - Speakers may not ask questions of Board Members.
 - Board Members may not engage speakers in discussion.
 - Disruptive behavior is not permitted.
 - Personal attacks aimed at students or staff is not permitted.
 - Scurrilous, obscene, or recklessly defamatory language aimed at any Board Member is not permitted.
 - The Board will follow-up on all matters that speakers present.
- 7) **A. March 2023 Financial Report - Colby Southers- Prestige School Solutions - Colby shared the financials for March 2023. OOL is on track for this period of the year. Expenses should be at 25%. Many departments are at that mark. School Administration is showing a bit higher at 38%. This is due to benefits being lower than projected in last year's budget. Technology has 64% remaining.**

B. FY24 Budget Review – Second Reading - Colby Southers - Prestige School Solutions - Updates were shared for the FY24 budget. Funds were added to community engagement. The funds for the salary schedule were trued up. Also, there will be more funding in the testing department due to additional testing dates that will be required. Mr. Southers exited at 4:12 pm.

C. Report by Executive Director – Ashley Owings – Spring will be April 7-16. Mrs. Owings gave an update on the CCR testing and the credential earned because of CCR testing. She also provided an update on the school climate survey. Mrs. Owings informed the board that she had a meeting with the state department about the CSI classification and what that means for OOL. Mr. Cooper gave an overview on the upcoming field trip to Clemson University. Mrs. Owings informed the board of the graduation ceremony information.

D. Project 40 Updates

a. Academic Performance Team – Tracey Stuckey, Kendall McCarty & Ashley Owings - Mrs. Stuckey provided the board an update on the initiatives that the Academic Performance Team is working on as

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it relates to Project 40.

b. Parent Engagement & Community Outreach Team – Penny McDaniel, Mario Williams & Marquis Flemings

c. Workforce Team – Amy Cox, Viktoria McKenna, Andrea Amburn, & Rocky Cooper – Mrs. Cox provided the board an update on the initiatives that the Workforce Team is working on as it relates to Project 40. Ms. Amburn also updated the board on OOL staffing.

8) Execution Session-Personnel & Contractual Matters – *was not needed for this meeting.*

9) Action Items

A. Special Education Teacher - Unencumbered Breaks Policy - Second Reading *Andrea reviewed the Special Education Teacher Unencumbered Breaks Policy with the board and explained why the policy is needed. No questions from the board. Amy Cox motioned to accept the policy. Viktoria McKenna seconded to motion. Unanimous approval.*

B. OOL Travel Policy - First Reading *Andrea reviewed the Travel Reimbursement Policy with the board and explained why the policy is needed. The board questioned how the update was determined. Andrea explained that the change was due to the receipts being turned in and inflation. Second reading will be required to approve the policy in May.*

C. OOL 2023-2024 Student Handbook - First Reading – *Board would like to know where the changes were in the handbook. Mrs. Owings explained the updates to the handbook. Ms. Amburn informed the board that the types of changes that were made in the student handbook do not constitute material changes and will not need a charter amendment at this time. The Board and Administration Team discussed the changes to the enrollment process. Andrea also discussed what will happen if OOL is no longer an AEC school.*

D. Approval of March 2023 Financials. *Amy Cox motioned to accept the financials for March 2023. Marquis Flemings seconded to motion. Unanimous approval.*

10) Adjourn. *Amy Cox motioned to adjourn. Marquis Flemings seconded to motion.*